

## Refunds, Cancellations, Rights and Responsibilities Summer 2009

### RIGHTS AND RESPONSIBILITIES 2009

1. RESIGNATIONS  
All resignations from the program must be submitted in writing to the program director.
2. REFUNDS  
If the student is accepted into the program, an application fee of \$150 will be collected in the first payment for the program. The application fee will not be refunded unless the University cancels the program.
  1. If the University cancels the program, all payments will be refunded.
  2. If a person resigns from the program before May 1 and a replacement can be found, all payments except for the non-refundable application fee plus actual expenses incurred (e.g., tickets purchased, etc.) will be refunded. If a replacement can not be found, the student will forfeit not only the non-refundable application fee but also the \$500 deposit for lodging in Week 1 in Riva San Vitale, which our Center there does not refund.
  3. If a person resigns from the program after May 1, repayments, if any, will be contingent upon un-refundable costs incurred to our participating businesses (e.g., hotels, bus, other transportation, etc) and penalties levied by them.
3. RESPONSIBILITY  
The program constitutes a regular and official program with courses for academic credit. Each participant is a registered student at Virginia Tech and is subject to all University rules and regulations, including the University Policies for Student Life. A Virginia Tech faculty member will accompany the group on the scheduled academic trips. Note the following conditions.
  - a) Any period of independent travel will be without supervision of the faculty or the program director.
  - b) While every possible assistance will be rendered, Virginia Tech cannot be held responsible for the personal actions of any student which may result in financial plight, involvement with local police authorities, failure to observe travel schedules resulting in missed connections with prepaid transportation, loss of personal effects, or for any illness and/or accident to any program participant.
  - c) If the student resigns or is dismissed for any reason, the University is relieved of any and all responsibility as of the date of resignation or dismissal. If the student is under the age of 21 years of age, the parents will be notified as quickly as possible.
  - d) The student should make arrangements to have emergency funds or credit cards available to him/her on short notice for unforeseen events not covered by the basic cost of the program (e.g., airplane transportation home prior to the conclusion of the program, replacement of lost items, loss of personal funds, etc.) The University cannot assume the responsibility for supplying emergency financing.
  - e) Virginia Tech acts only in the capacity of the agent for the passengers in all matters pertaining to hotel accommodations and transportation, and as such holds itself free of responsibility for any loss, injury or damage to persons, property or otherwise in connection with any accommodations, transportation, or other services resulting, directly or indirectly, from accidents, acts of government or other authorities, de jure or de facto wars, hostilities, civil disturbances, strikes, riots, thefts, pilferage, epidemics, quarantines, medical or customs regulations, delays or cancellations or changes in itinerary or schedules; or from any cause beyond the control of Virginia Tech or for any loss and damage resulting from improper or insufficient passports or other documents; and Virginia Tech shall not be or become liable or responsible for any additional expense or liabilities sustained or incurred by the student as a result of any of the foregoing causes.
  - f) Virginia Tech reserves the right to change any part of the itinerary without notice and for any reason; to pass on to participants any expenditures occasioned by delays or events beyond its control; to make adjustments to rates, as necessary, in case of any appreciable variation in the cost of transportation, hotel accommodations and other services provided in connection with the program including due to changes in the exchange rates; to cancel the program at any time if there is not a sufficient number of participants to warrant the operation of the program, or if at any time any act or event would prevent the operation of any program.
  - g) If the student has not made all payments for the program by the time they are scheduled to leave, they will not be allowed to fly out with the group.
4. ACKNOWLEDGMENT  
I have read, and accept the charges, terms and policies stated in this document. **(If the student is under the age of 21, the parent's signature is also required.)**

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_